



pennsylvania
COUNCIL ON THE ARTS

GUIDELINES FOR NEW DIGITAL GRANT PROCESS 2018-2019

Pennsylvania Partners in the Arts Program Stream

ALL-INTERIM APPLICATION YEAR

Due date: January 16, 2018

PENNSYLVANIA PARTNERS IN THE ARTS PROGRAM STREAM DESCRIPTION:

Pennsylvania Partners in the Arts (PPA) Program Stream supports qualified applicants who provide artistic programming and/or art services in Pennsylvania. PPA is a partnership between local organizations and the PCA. Operating in all 67 Pennsylvania counties, PPA re-grants funds to support a wide variety of local and community arts activities.

ALL-INTERIM YEAR EXPLANATION:

To facilitate the transition to the new digital process, all PPA Program Stream applicants will submit interim applications for FY2018-2019.

NEW DIGITAL PROCESS: A new Electronic Single Application (ESA), has been developed for the PCA with the Pennsylvania Department of Community and Economic Development (DCED)

<https://www.esa.dced.state.pa.us>. Benefits for applicants include:

- Paperless process (except check is cut from the PPA Partner).
- Electronic signatures.
- Faster processing and payment.
- Commonwealth-wide grant platform.
- Dedicated Customer Service team in addition to PCA staff.
- Enhanced security and reliability.
- Video links instead of files.
- Applicants can access the DCED Program Finder to search for any potentially-available state programs, based on eligibility and/or the use of funds, and review short program descriptions including links to program fact sheets and guidelines.

PPA ELIGIBILITY:

- Transition from Entry Track, PPA Project Stream or Preserving Diverse Cultures, as approved by the Council.
- An average fiscal size of less than \$200,000.
- Organizations must be nonprofit, tax-exempt corporations, a unit of government, or school district providing arts programming and/or arts services in Pennsylvania. Organizations are required to provide proof of incorporation and activity in Pennsylvania before applications are reviewed or funds awarded.

PPA FEATURES:

- Full application every three years, interim application in the off years. FY2018-2019 is an off year.
- Application based on past two years' performance.
- Formula funding.
- PCA awards must be matched on a dollar-for-dollar basis in cash. In-kind goods and services may not be used to match PCA funds.

FUNDING PROCESS:

- Applications are submitted online to the PCA.
- Applications are reviewed by advisory panels in full application years. Panels evaluate each application based on published PCA criteria.
- The PCA uses a formula to determine funding for PPA Program Stream. The formula simultaneously incorporates average fiscal size of organizations, assessment totals, and previous awards from the PCA.
- The Council annually reviews funding options and sets the parameters for the funding formula. Awards are generally approved at the July Council meeting.
- Those receiving awards will be sent an electronic Grant Award Agreement (GAA). Recipients must log into <https://www.esa.dced.state.pa.us> to complete the GAA online & submit with electronic signatures. Once the PCA receives the GAA electronically, the award process begins.

HOW TO APPLY:

STEP 1. READ THIS DOCUMENT

STEP 2. REGISTER and APPLY THROUGH <https://www.esa.dced.state.pa.us>.

STEP 3. SUBMIT ONLINE.

The completed application must be submitted online by **January 16, 2018**. No hard copies are required.

NEED HELP?

For **Technical and Login questions**, contact Customer Service at: 866-466-3972

For questions about **Narrative and Attachments**, contact one of the PPA staff member listed below:

PPA Partner	CONTACT	EMAIL/PHONE	COUNTIES SERVED
Berks Arts Council	Nan Reinert	nan@berksarts.org 610-898-1930	Berks, Lancaster, Schuylkill
Bradford County Regional Arts Council	Kelly White	ntpaie@bcrac.org 570-268-2787	Bradford, Columbia, Lycoming, Sullivan, Susquehanna, Tioga, Wyoming
Community Partnerships RC&D	Kiernan Schalk	kshalk@cpartnerships.com 717-248-4901	Juniata, Mifflin, Montour, Northumberland, Perry, Snyder, Union
Cultural Alliance of York County	Jennifer Glassmyer	jennifer@culturalyork.org 717-812-9255 x100	Adams, Franklin, Fulton, York
Elk County Council on the Arts	Liz Scacchitti	ed@eccota.com 814-772-7051	Cameron, Clarion, Elk, Forest, Jefferson, McKean, Potter
Erie Arts & Culture	Melinda Meyer	melinda@erieartsandculture.org 814-452-3427	Crawford, Erie, Mercer, Venango, Warren
Intermediate Unit (CIU) #10	Renee McQuown	rmcquown@ciu10.org 814-342-0884	Centre, Clearfield, Clinton, Huntingdon
Greater Philadelphia Cultural Alliance	Lisa Strachan	lisas@philaculture.org 215-399-3524	Bucks, Chester, Delaware, Montgomery, Philadelphia
Greater Pittsburgh Arts Council	Anne Mulgrave	amulgrave@pittsburghartscouncil.org 412-391-2060 x238	Allegheny, Beaver, Butler, Fayette, Greene, Lawrence, Washington
Jump Street	Melissa Snyder	melissa.snyder@jumpstreet.org	Cumberland, Dauphin, Lebanon
Lehigh Valley Arts Council	Zach Kleemeyer	ppa@lvartscouncil.org	Carbon, Lehigh, Northampton
Pennsylvania Rural Arts Alliance	Rebecca Catelinet	director@praa.net 814-472-3927	Armstrong, Bedford, Blair, Cambria, Indiana, Somerset, Westmoreland
Pocono Arts Council	Tassy Gilbert	tassy@poconoarts.org 570-476-4460	Lackawanna, Luzerne, Monroe, Pike, Wayne

